

**ARLIS/Southeast Chapter Meeting
Banff, Alberta, Canada
Fairmont Banff Springs Conference Centre, Shaughnessy/Beatty Rooms
Monday, May 8th, 2006, 7:30 a.m.**

Attending:

Kim Collins, Rebecca Krantz Friedman, Marilyn Healey, Sarah McCleskey, Natalia Lonchyna, Moira Steven, Sandra Still, Kathleen List, Heather Ball, Tom Caswell, Ann Lindell, Jim Findlay, Yvonne Boyer

Tom Caswell called the meeting to order at 7:30 a.m.

Approval of Minutes:

Minutes of the November 12, 2005 business meeting in St. Petersburg, Florida were approved.

ARLIS/NA South Regional Representative: (Heather Ball)

Heather discussed several topics from the ARLIS/NA Board agenda that have implications for the Chapters. Included topics were a possible membership dues increase, chapter/national membership issues, and insurance/liability issues. She also announced that the mentorship workshop will be made into a DVD and will be made available to Chapters for professional development programming.

There was lively discussion about the chapter affiliation document and the included liability statement that is on the board's agenda. The chapter members assembled questioned the necessity of linking these issues and noted that the arguments for the liability clause might be stronger and more readily accepted if it was separated from the membership issue. There were many opinions about the viability of the "national" membership requirement in regards to chapters. There are concerns that requiring chapter members/participants to pay "national" dues would curtail participation at the chapter level. The chapter would like more discussion about services that could be offered to us through national such as web design assistance and hosting, financial assistance with regard to guaranteeing hotel blocks and meeting rooms for chapter conferences/meetings, and advice about limiting officers liability during chapter meetings (verbiage for indemnification statements on registration forms, for example.)

Regarding 2007 conference planning, Heather mentioned that conference websites were now being archived on the ARLIS/NA site (post-conference).

Members of ARLIS/Southeast who are also members of CPAC (Conference Planning Advisory Committee) discussed that they would like Heather to be included in that group, at least in an ex officio capacity. Kim Collins will have Heather added to the Conference Planning Listserv.

President's Report: (Tom Caswell)

Tom noted that all of our efforts at present are focused on Atlanta 2007 and that we will use our enthusiasm and energy to put on a great conference and solidify our chapter membership. We have had a recent increase in members, and even have one new member from Puerto Rico. Craig Fleming from ARLIS HQ also recently sent a roster of those who indicated an interest in the Southeast Chapter on their ARLIS/NA membership forms. We can use this information to increase chapter membership and participation.

Fall 2006 Chapter Meeting in Atlanta: (Kathleen List, VP/President-Elect)

Dates for our fall meeting are November 9-12. Susan Rawlik has negotiated for us with the Sheraton (the national conference site) a rate of \$129/double per night. Kathleen asked for guidance regarding the content of the fall meeting. All agreed that we needed lots of planning time for the Atlanta conference, but that we did need to some content to justify our attendance to our employers. Suggestions included an artist books presentation by Vamp & Tramp booksellers, the use of the mentorship DVD mentioned by Heather Ball, and a tour of Emory Collections.

Secretary/ARLISSE-L report: (Ann Lindell)

The listserv is operating smoothly. If members have problems, contact Ann directly and she will try to troubleshoot from the tech side. Bylaws revisions will be sent out for a vote soon.

Treasurer's report: (Allen Novak, in absentia)

As of April 30, 2006:

Bank balance as of 04/30/06 is \$2687.14
Outstanding deposits are \$0.00.
Outstanding debits are \$0.00.

Major expenses:

\$545.70 for LoPresti stationery (less \$250.00 from ARLIS/NA)

\$250.00 contribution to ARLIS/NA for the Banff conference welcome reception

2005 St. Petersburg Conference report:

Income = \$1210.00
Expenses = \$976.63
Profit = \$244.37

Paid 2006 membership dues:

Patricia Thompson	Janet Thomas	Ann Lindell
Donna Knight	Susan Chiasson	Pedro Figueredo
Sandra Still	Liz Gentry	Tom Caswell
Natalia Lonchyna	Artis Wick	Linda McKee
Allen Novak	Lee Sorensen	Stephen Patrick
Melissa McDonald	Stacey Ewing	Moira Steven
Tess Koncick	Gail Novak	Ann England
Rebecca Friedman	Kristina Keogh	Yvonne Boyer
Jordana Weiss	Sarah Haight	Norma Arbrey
John Taormina	Elsie Straight	Philip Rees
Kathleen List	Margaret Knoerr-Browning	Louise Creed
Anna Dvorak	Martha Anne Corkin	

Webmaster's report: (Natalia Lonchyna)

The following pages have been updated: 2006 officers, Membership list (as info is received), LoPresti Awards, LoPresti Submission Guidelines, Artifacts, Site Index, and Annual Meetings/Reports.

The "What's New" and "Institutions" pages have been deleted.

A placeholder has been created for the Atlanta conference at <http://www.arlis-se.org/atlanta2007/>

There was discussion about whether to stay at SEFLIN or go with commercial hosting at MyHosting.com or another service. The group was in favor of switching to a commercial site, particularly because we will need more space and support for the conference site.

Artifacts Editor's report: (Cary Wilkins, in absentia)

Cary is extending the submission deadline to May 19th. Please send news and reports for the newsletter. Someone suggested including short bios of new members, or new art librarians in the region who might be potential members.

LoPresti Award coordinator report: (Stephen Patrick, in absentia)

Stephen reported that the mailing list has been revised and he'll be sending out the first mailing to publishers in May. The call for participation will be amended to include electronic publications.

Atlanta 2007

A current list of coordinators/volunteers was passed out and amended as follows:

Local Arrangements: Moira Steven (Tours), Sandra Still (Hotel), Kim Collins (Development)

Program: Tom Caswell, Ann Lindell

Chapter President (During Conference): Kathleen List

Hospitality/Registration: Natalia Lonchyna, Pat Thompson

Website/History: Stephen Patrick, Stacey Ewing, Alessia Zanin-Yost

Local Guide: Jack Miller

Silent Auction: Liz Gentry, Donnelle Conklin, Donna Smith, John Taormina

Exhibits: Lee Sorensen

A conference budget planning meeting at the Banff Conference was attended by Moira Steven, Sandra Still, and Tom Caswell.

Convocation/Reception and Society Circle locations have been set. The Louvre exhibit will be at the High Museum during the conference.

We are planning for 600 attendees. New York had 800, so that is a possibility. Travel should be easy with many direct flights and easy access to the hotel from the airport on Marta. The hotel rate will be \$159/double.

Adjournment

The meeting adjourned at 8:40 a.m.

Respectfully Submitted,

*Ann Lindell
Secretary, ARLIS/Southeast*